

# **Volunteer- Big Picture Festival**



Big Picture Festival runs from 23rd-24th November 2019 at The Bridgehouse Theatre, Warwick. Live & Local are recruiting a team of enthusiastic volunteers to help with the running of the festival, without whom Big Picture Festival will not be able to run smoothly.

If you are interested in volunteering with us, please read the below information and complete the short online application form. We look forward to hearing from you. Volunteers must be aged 18 or older

## **Role**

Volunteer duties include:

- Attend an initial briefing session
- Ushering at screenings
- Directing audiences front of house
- Answering simple queries or redirect queries to the appropriate person
- Ensure Front of House and auditoria areas are presentable and tidy at all times
- Acting as a runner across the festival site
- Front of house duties to keep the Big Picture Festival running smoothly

## **Person Specification**

No previous experience is necessary, just an enthusiasm for the role. However, the following skills are desirable:

- Friendly and warm personability, able to maintain a polite demeanour at all times
- Excellent interpersonal and communication skills
- Enthusiastic team worker
- Punctual and reliable with excellent time-keeping
- Interest in/enthusiasm for films and a willingness to chat about films

## **Why volunteer with us?**

Volunteering at the Big Picture Festival will be a great opportunity to enhance your CV, meet new people, and see some fantastic films.

## **You will receive:**

- Front of House and customer relations experience
- All training and support needed to perform the role
- A free weekend pass to the festival for when not on duty
- Supporting documentation detailing your volunteering time and duties.

### **Availability**

Volunteering shifts will be in 4 slots per day. These are:

10am-1pm

12.30pm-4pm

3.30pm-7pm

6.30pm-10pm

You are welcome to volunteer for as many or as few slots as you would like. Please indicate your availability on the application form.

### **Application**

To apply to be a volunteer please complete the [online application](#).

The deadline for applying is Friday 8<sup>th</sup> November. Applications will be assessed on a first come first serve basis.

Live & Local values diversity and welcomes all applications.

For any further information please contact Selena Hackett [selena@liveandlocal.org.uk](mailto:selena@liveandlocal.org.uk)